



Pre-submittal Conference Screening Cover Sheet

(Screener to email this completed form to Team One at sci_presub@seattle.gov)

Record Number: _____

LU Pre-Sub Screener Initials: _____

☐ EG Record

Proposal Requires: ☐ LU Record

☐ Do not use Project Number _____ for this pre-sub

Pre-submittal Conference Type:

- ☐ General Land Use Pre-sub
- ☐ EDG: Administrative Design/Design Review
- ☐ SDR: Streamlined Design Review
- ☐ Land Use Planner Will Schedule Pre-sub: Assigned Planner:
- ☐ Cancel Request (No Land Use Pre-sub at this time)

Zoning Coaching is Recommended:

- ☐ **Permit Techs:** Contact applicant & explain drop-in coaching at ASC or paid coaching process.

Send Outlook Appointment to the Following:

- ☐ **Special Land Use Planner Assignment:** _____ *Invite this Planner instead of SDCI LU Review

Dept.	Contact	Dept.	Contact
<input type="checkbox"/> SDOT	Nazanin Samimi	<input type="checkbox"/> SDCI	Lisa Rutzick
<input type="checkbox"/> SDOT	Jackson Keenan-Koch	<input type="checkbox"/> Design Commission	SDC_Administration
<input type="checkbox"/> SDOT	Jonathan Williams	<input type="checkbox"/> SDCI Green	Jess Harris
<input type="checkbox"/> SDOT	Sara Zora	<input type="checkbox"/> SDCI LU Intake	Myra Stallworth
<input type="checkbox"/> SDOT	Beverly Barnett	<input type="checkbox"/> Council Staff	Ketil Freeman
<input type="checkbox"/> SPU	SPU_PlanReview	<input type="checkbox"/> SDCI LU Review	*LU Planner
<input type="checkbox"/> SPU	SPU_SolidWastePlan Review@Seattle.gov	<input type="checkbox"/> SDCI Zoning Review	LU Planner
<input type="checkbox"/> SPU	Angela Wallis	<input type="checkbox"/> LU Supervisors	
<input type="checkbox"/> SCL	Ray Ramos	<input type="checkbox"/> _____	_____
<input type="checkbox"/> DON	Sarah Sodt	<input type="checkbox"/> _____	_____
<input type="checkbox"/> OH	Laurie Olson		

Notes:

- ☐ **MHA Area?:** If checked, discuss and distribute [Applicant Guide to Opt in to MHA](#). Also locate a copy of [SDCI Business Rules](#)
-